



January 15, 2025

To Whom It May Concern:

The International Ombuds Association's Annual Conference will take place in Miami, Florida at the Hilton Downtown Miami April 7-9, 2025. Unfortunately, we have sold out of the US federal government rate rooms in our contracted block and despite our requests, the hotel will not add any additional government rate rooms. They have advised to reserve at the IOA's non government negotiated rate of \$259.00 and rooms are available to reserve at that rate.

We ask for your approval to allow your employee(s) to reserve at the IOA negotiated rate so they may attend and apologize for any inconvenience this causes.

Sincerely,

Ellen Miller, Executive Director  
International Ombuds Association