



## CLOSED CAPTIONING & COPYRIGHT COMPLIANCE ATTESTATION

I \_\_\_\_\_ am emailing the following items to IOA by **Friday, 4 March 2022**:  
 (Presenter Name)

Presentation Items	I have the following items (check all that apply)	I am not using the following items in my presentation (check all that apply)
All presentations slides in PDF file format I intend to project on the screen during my session. These slides will be uploaded to the conference website for attendees to access.		
Handouts in PDF file format that can be posted to the IOA Conference website.		
All closed-captioned videos I intend to present during my session. <i>Note: Videos will not be posted to the IOA Conference website.</i>  <input type="checkbox"/> I understand that if my presentation will contain any video clips, I am responsible for ensuring these are closed captioned at my own expense and in compliance with relevant copyright requirements to ensure compliance with Americans with Disabilities Act (ADA).		
Acceptance of Terms		

### Copyright Compliance Attestation

Check the **ONE** statement which accurately reflects your use of copyrighted material in your slides and/or handouts.

- I have NOT included any original works of art (including photographs, cartoons, and graphic images) or any other materials that are considered copyrighted material in my presentation, including videos, other than those to which I hold the copyright.
- I have gained permission from the copyright owner to use or copy any image or other materials for my presentation, including videos, for which I do not hold the copyright. I have attached proof of my purchase of a license to use the material from the copyright holder.  
 **Proof of license to use copyrighted material provided**
- I have not gained permission from the copyright owner to use all images or materials for which I do not hold the copyright. I understand that my use of copyrighted images or material in my presentation, including videos, may exceed the limits of what can be considered educational fair use under the provisions of the Copyright Act. I acknowledge that IOA has informed me of this and I accept personal liability including responsibility for any assessed fines for the possible infringement of fair use limits of the copyright which may result from my reproduction/use of this material. I have also been advised that I should seek permission (purchase a license) from the holder of the copyright to reproduce this material. \*\*

I understand that failure to submit my slides and copyright compliance attestation form by **Friday, 4 March 2022** may result in withdrawal of my presentation.

I understand that if any changes are made to my presentation materials or if any videos are added after submission of this form, I will be required to resubmit my materials and provide a new attestation.

\*\* All third party copyrighted material used in conference materials, including slides and/or handouts, must be accompanied by this Copyright Compliance form. Copyright protects "original works of authorship" that are fixed in a tangible form including works of fine, graphic and applied art; photographs, cartoons, prints, maps, technical and architectural drawings. Any pre-existing original work is considered copyrighted work from the moment of creation, and it **requires permission from the copyright owner to use or copy the image**. Obtaining the image from the internet via Facebook, Google, or your own personal email neither negates nor overrides the copyright owner's rights.

Presenter Signature: \_\_\_\_\_ Date: \_\_\_\_\_